



Republic of the Philippines
Region VII, Central Visayas
Division of Danao City



DANAOK CITY PUBLIC SCHOOL TEACHERS, EMPLOYEES AND RETIREES ASSOCIATION (DCPSTERA)
Danao City, Cebu

MINUTES OF THE DCPSTERA 2nd ANNUAL ASSEMBLY

Theme: "DCPSTERA: Helping People, Supporting Lives"

June 3, 2016

1:00 pm - 5:00 pm @ Danao City Civic Center

ATTENDANCE:

DCPSTERA Board Members
DCPSTERA Members
Hon. Carmen Remedios "Ivy" Durano-Meca

AGENDA:

1. Mass/Assembly Proper

- a. Presentation of DCPSTERA Members
- b. Presentation of the Board of Trustees
- c. President's Report & Presentation of the Approved By-Laws and Proposed Inclusions and Amendments
- d. Treasurer's Report
- e. Remarks & Inputs
- f. Announcement of the Term of Office for each Board of Trustees
- g. Induction of the New Board of Trustees

2. Honoring of Retirees

ORDER OF BUSINESS/DELIBERATIONS/AGREEMENTS:

1. Mass/ Assembly Proper

- The 2nd Annual Assembly of the DCPSTERA started with a mass at exactly 1 pm. This was followed by the Assembly Proper. The program was officially started with the singing of the Phil. National Anthem & Danao City Hym which was conducted by Mrs. Jessica Loro, DCPSTERA Asst. Treasurer and the opening prayer which was led by Mrs. Melgie Jopia, DCPSTERA Auditor.
 - Dr. Rosalie M. Pasaol, the Schools Division Superintendent, delivered her welcome message.
 - There was an opening salvo by the DCPSTERA officers.
- a. The Assembly Proper started with the presentation of DCPSTERA Members as presented by Mrs. Catalina Perez.
 - b. Then the presentation of the Board of Trustees was done by Mr. Carlo Roble, DCPSTERA Asst. Secretary.
 - c. Mrs. Helen L. Almacen, the President, delivered her President's Report wherein she was able to present the accomplishments made by the association in terms of the giving of sick/death aid benefits to all claimants. This was then followed with the presentation of the Approved By-Laws and Proposed Inclusions and Amendments.

- Mrs. Brendalee of Danao City Central School questioned the association if those members with insurances can claim for sick aid. Mrs. Helen Almacen answered her question with a big yes. She strongly emphasized that even if a member has insurances, she can still avail of the benefits provided by the association. Mrs. Catalina Perez also added that in order to avail the benefits, official receipts should be presented within 60 days together with the application forms. These documents should be endorsed to the Committee on Claims immediately for fast processing.
- As approved by the body, no inclusions and amendments of the By-Laws were done.

d. Then Mrs. Catalina Perez presented her Treasurer's Report as of May 31, 2016, as follows:

I. Total Funds Available	Php 806, 766.72
II. Total Disbursements	Php 780, 156.22
III. Cash on Hand	Php 3, 280.19
IV. Cash in Bank	Php 23, 330.31

e. Dr. Rosalie M. Pasaol stressed out that the association is just a little help. She pointed out that the association is different from a business organization. For the meantime, only the allocated amount in the by-laws can be shouldered by the association. If ever there are plans of increasing the benefits, the board has to check it first if it can support the whole association.

f. The announcement of the term of office of each Board of Trustees was done by Mrs. Ethelina L. Laurente, the DCPSTERA Secretary.

Board of Trustees	Term of Office	Newly Elected Officer	Term of Office
1. Helen L. Almacen	2 years		
2. Jellin Dakay			
3. Ernalita Valdez			
4. Catalina Perez			
5. Melina Orocio			
6. Nida Jordan	1 year		
7. Jessica Loro			
8. Tomasito Manulat			
9. Ethelina Laurente			
10. Jessie Toñacao			
11. Jovelina Enriquez	End of term	Mr. Manuel Cola	3 years
12. Carlo Roble		Mrs. Elma Capin	
13. Paz Mata		Mrs. Librada Matugas	
14. Melgie Jopia		Mrs. Paz Borgonia	
15. Jesus Conde		Mr. Eric Capuyan	

g. The new Board of Trustees was inducted into Office by the Schools Division Superintendent.

2. Honoring of Retirees

a. The following retirees were honored during the said ceremony:

- Mrs. Teresita G. Rosal
- Mrs. Debbie Bueno

- Mrs. Noemi C. Roble

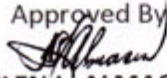
- b. It was graced by the presence of Hon. Carmen Remedios "Ivy" Durano-Meca together with Dr. Rosalie M. Pasaol and Dr. Leah B. Apao.
- c. A message in behalf of the retirees was given by Mrs. Teresita G. Rosal, MTII of Bibiana Mercado Integrated School.
- d. Plaque of Merits and Gifts of Love were conferred to the retirees by Dr. Rosalie Pasaol, Dr. Leah Apao and Hon. Carmen Remedios "Ivy" Meca.
- e. A serenade was done by Mr. Joel Garcia and Mr. Mario Española, schools heads of UIMNHS and PG Almendras Elementary School.

3. Adjournment

The Assembly was adjourned at around 5:00 pm.

Minutes taken by:


ETHELINA L. LAURENTE
Secretary

Approved By:

HELEN L. ALMACEN
President

Contents Noted:


ROSALIE M. PASAOL, ED. D., CESO V
Schools Division Superintendent